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DISTRICT OF DELAWARE

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DATE: June 5, 2008

TO: Ronald Stoner, Esq.
Ronald Stoner. P.A.

RE: Hall v. City of Wilmington et al; 08-CV-186 GMS
Discovery documents in this case SHOULD NOT be filed with the Court, (D.I. 7, Initial Disclosures).

As noted below, a document or a courtesy copy has been filed in the above noted case which *does not conform* to one or more of the Administrative Procedures Governing Filing and Service by Electronic Means, or other local rules/practices. **The Court will take no action on the filed documents:**

- ☐ Copy must be properly bound. Rubber bands and binder clips are not acceptable bindings (e.g. Brief, Appendix).
- ☐ Courtesy copy not received by next business day.
- ☐ Redacted copy of sealed document not received within 5 business days.
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- ☐ Request for extension of discovery or trial deadline lacks proof of notification to the client, or lacks the reasons for the request.
- ☐ Brief exceeds the page limitations _____.
- ☐ Brief does not include a paginated table of contents/citations.
- ☐ Diskette or CD exceeds 2.5 megabytes. Please divide document into multiple files that do not exceed the size limitation and resubmit to the Clerk's Office for filing.
- ☐ Document not in PDF format. Provide disk/CD with document in PDF format.
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If there are any questions concerning this matter, please do not hesitate to contact this office.
Also, *ECF Tips* on our web site may be of interest to you, viewable at <http://www.ded.uscourts.gov>.

cc: Chief Judge Sleet

/s/ April Walker

Deputy Clerk